

EDMONDS CITY COUNCIL APPROVED MINUTES

September 27, 2011

The Edmonds City Council meeting was called to order at 7:00 p.m. by Mayor Pro Tem Peterson in the Council Chambers, 250 5th Avenue North, Edmonds. The meeting was opened with the flag salute.

ELECTED OFFICIALS PRESENT

Strom Peterson, Mayor Pro Tem
Lora Petso, Council President Pro Tem
Steve Bernheim, Councilmember
D. J. Wilson, Councilmember
Adrienne Fraley-Monillas, Councilmember
Diane Buckshnis, Councilmember

ELECTED OFFICIALS ABSENT

Mike Cooper, Mayor
Michael Plunkett, Councilmember

ALSO PRESENT

Alex Springer, Student Representative

STAFF PRESENT

Al Compaan, Police Chief
Stephen Clifton, Community Services/Economic Development Director
Phil Williams, Public Works Director
Jim Tarte, Interim Finance Director
Carrie Hite, Parks & Recreation Director
Renee McRae, Recreation Manager
Rob Chave, Planning Manager
Carl Nelson, CIO
Rob English, City Engineer
Jeff Taraday, City Attorney
Sandy Chase, City Clerk
Jana Spellman, Senior Executive Council Asst.
Jeannie Dines, Recorder

1. APPROVAL OF AGENDA

Councilmember Bernheim requested Item 7 be removed from the agenda as not all Councilmembers were present this evening. Item 7 was deferred to the October 4 meeting when all Councilmembers were expected to be present.

COUNCILMEMBER BERNHEIM MOVED, SECONDED BY COUNCILMEMBER FRALEY-MONILLAS, TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY.

2. CONSENT AGENDA ITEMS

COUNCILMEMBER FRALEY-MONILLAS MOVED, SECONDED BY COUNCILMEMBER BERNHEIM, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.
The agenda items approved are as follows:

A. ROLL CALL

B. APPROVAL OF JOINT CITY COUNCIL, PLANNING BOARD AND ECONOMIC DEVELOPMENT COMMISSION MEETING MINUTES OF SEPTEMBER 14, 2011.

C. APPROVAL OF CITY COUNCIL MEETING MINUTES OF SEPTEMBER 20, 2011.

D. APPROVAL OF CLAIM CHECKS #127863 THROUGH #127980 DATED SEPTEMBER 22, 2011 FOR \$831,167.90. APPROVAL OF THE REISSUANCE OF PAYROLL CHECK #50814 FOR THE PERIOD AUGUST 16, 2011 THROUGH AUGUST 31, 2011 IN THE

AMOUNT OF \$880.37 AND PAYROLL DIRECT DEPOSIT AND CHECKS #50815 THROUGH #50853 FOR THE PERIOD SEPTEMBER 1, 2011 THROUGH SEPTEMBER 15, 2011 FOR \$625,953.69.

- E. ACKNOWLEDGE RECEIPT OF A CLAIM FOR DAMAGES SUBMITTED BY AMY MURPHY (\$360.15).**

3. PRESENTATION BY THE EDMONDS POLICE FOUNDATION,

Chris Fleck, Edmonds Police Foundation President, read the Foundation's mission: to enhance community education and security by supporting the programs and activities of the Edmonds Police Department with special emphasis on youth services and crime prevention. The Foundation began in 1996, an evolution of the Chief's Roundtable under Police Chief Tom Miller, and was the first such organization in Washington State. Through fundraising over the past year, the Edmonds Police Foundation paid for the new police dog Kyra, and this summer produced the annual Edmonds Night Out, a free community safety program providing family fun and public safety awareness.

Mr. Fleck presented three Emeritus title awards to retiring Foundation Board members Harold Huston, a founding member in 1996, past president and volunteer; Nancy Crim, a founding member, past president and volunteer; and Norm Hagen, past president and treasurer. He noted all three continue to contribute to the Edmonds Police Foundation through fundraising, volunteer activities and personal donations.

Mayor Pro Tem Peterson thanked the Edmonds Police Foundation for their efforts.

4. UPDATE BY THE SOUTH SNOHOMISH COUNTY COMMISSION FOR HEALTH AND AUTHORIZATION FOR THE MAYOR TO SIGN THE AGREEMENT TO PROVIDE SWIM LESSONS TO THIRD GRADE STUDENTS AND THE AGREEMENT TO PROVIDE A SUMMER INTENSIVE HEALTH AND XFIT TRAINING CAMP.

Recreation Manager Renee McRae explained the City participates in Creative Community Connections which was formed due to concern with the growing epidemic of childhood obesity. Nearly 1 in 3 children in America are overweight or obese, putting them at risk for chronic health problems such as diabetes, heart disease, high blood pressure, cancer and asthma. Creative Community Connections worked collaboratively to submit funding proposals to the South Snohomish County Commission for Health to combat childhood obesity. Partners include the Edmonds School District; the cities of Edmonds, Mountlake Terrace, and Lynnwood; the Alderwood and Edmonds Boys and Girls Club; the Edmonds Public Schools Foundation; and the Cascade Bicycle Club.

Swim lessons for third graders and a summer intensive health and xfit training camp for teens are the result of funding awards received from the Commission for Health in their first round of awards. The swim lesson program is part of a collaborative effort between Edmonds, Lynnwood and Mountlake Terrace. The funding is for a 3-year period; third graders, of which there are 1,400 in the Edmonds School District, will each receive 3 free swim lessons. Lynnwood and Mountlake Terrace both have year round pools; Edmonds will take part in the program next summer.

The xfit camp will also take place next summer. Edmonds is excited to offer this program that combines fitness and nutrition including farm-to-home produce and cooking classes. This program is designed to engage behavior change by helping teens to be more active, make better nutritional choices and establish healthier habits. Teens will learn the importance of physical activity in their everyday lives and how proper nutrition plays a role in providing energy to work out. The goal is to reduce the risk of chronic health problems and help teens to experience success and personal satisfaction by improving their self-image. The funding proposals also fit with the Let's Move Initiative that Edmonds joined earlier this year.

Ms. McRae thanked the South Snohomish County Commission for Health for funding the proposals.

Carl Zapora, Superintendent, South Snohomish County Commission for Health, recognized Edmonds, Lynnwood and Mountlake Terrace for their collaboration on this proposal. He explained South Snohomish County Commission for Health is a new program operated by Hospital District #2. For the past 60 years, the Hospital District owned and operated Stevens Hospital. Operation of the hospital was turned over to Swedish and it is now Swedish-Edmonds. It is still the community's hospital and the Hospital District still owns the hospital and property.

One of the benefits of the affiliation and partnership with Swedish is the new program, South Snohomish County Commission for Health, which has \$3.9 million available to invest in the community. The Commission's mission statement is to improve the health and wellbeing of the community.

Mr. Zapora reiterated his recognition of Edmonds, Lynnwood and Mountlake Terrace for developing this proposal. The proposal will ensure that every third grader had an opportunity to learn how to swim as well as provide opportunities for good nutrition and exercise via the xfit camp.

COUNCIL PRESIDENT PRO TEM PETSO MOVED, SECONDED BY COUNCILMEMBER FRALEY-MONILLAS, TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT TO PROVIDE SWIM LESSONS TO THIRD GRADE STUDENTS AND THE AGREEMENT TO PROVIDE A SUMMER INTENSIVE HEALTH AND XFIT TRAINING CAMP. MOTION CARRIED UNANIMOUSLY.

5. AUDIENCE COMMENTS

Mayor Pro Tem Peterson requested citizens refrain from comments related to campaigns.

Ron Wambolt, Edmonds, provided a chronology of events: in July 2010 Mayor Cooper hires Kim Cole as his executive assistant at a salary of \$79,000 which is in the 70th percentile for positions, an excessive salary for someone with Ms. Cole's experience and higher than her more experienced predecessor. Over 100 applicants applied for that position and none were interviewed. A year ago concerns began that Ms. Cole's time sheet reporting hours were in excess of what was observed by some staff members. After hearing Ms. Cole was investigating one or more employees, Mr. Wambolt filed a public records request on September 21 to learn of any records requested by Ms. Cole. On September 22, Ms. Humann was fired. On September 23, he learned Ms. Cole had filed a public records request on September 20 requesting written or electronic files Ms. Humann had related to Ms. Cole. On September 25 it was revealed that Ms. Cole, by mutual agreement, is no longer employed by the city. Also on September 25 the State Auditor contacted Finance Director Jim Tarte asking to audit the time sheets of an unnamed employee. Mr. Wambolt requested the Council, 1) examine the proposed audit to ensure it will provide complete enough information to finalize the time sheet issue, and 2) ensure that the City's termination policy was fully adhered to, in particular whether a \$50,000 severance package was offered to Ms. Humann and making the reason for the firing known to the public.

Al Rutledge, Edmonds, explained last year following a proposal to close the State library in Olympia, the Secretary of State took over the cost of operating the library. That proposal is likely to be made again this year. He encouraged anyone interested in retaining funding for the State library to call the legislative hotline, 800-562-6000.

Dave Page, Edmonds, asked whether the Council planned to hold a public hearing regarding the BD1 retail only zone. Mayor Pro Tem Peterson advised it will be scheduled on next week's agenda for discussion but it is not currently scheduled as a public hearing. Mr. Page urged the Council to consider holding a public hearing, opining that this type of zoning was close to a taking due to encroachment on

commercial property owners' rights. He suggested property owners be invited to speak at the public hearing.

Roger Hertrich, Edmonds, agreed with the suggestion to solicit input from downtown property owners regarding uses in their buildings. He suggested a property owner may be unable to lease a space to the type of business required by the proposed regulations envisioned and may need the income from leasing to other businesses. He commented on the mismanagement of the Edmonds Center for the Arts (ECA) and the people serving on the Public Facilities District Board. He suggested further public discussion be held regarding the City paying the ECA's bond debt.

Joan Longstaff, Edmonds, owner of the historic house on Main Street, encouraged the Council to invite property owners to a public hearing regarding the proposed BD1 retail only zone. She hoped to have a retail business lease her property. She expressed her appreciation to Mr. Clifton for his assistance in attracting a retailer for her property.

6. PRESENTATION ON THE CAPITAL FACILITIES PLAN (2012-2017) AND THE CAPITAL IMPROVEMENT PROGRAM (2012-2017).

City Engineer Rob English explained the Capital Facilities Plan (CFP) is mandated by the Growth Management Act (GMA) and includes 6-year and 20-year time frames and includes capital projects related to growth. The Capital Improvement Program (CIP) is not mandated but projects in the CIP are coordinated with the budget.

He provided a comparison of the CIP and CFP:

	CIP	CFP
Mandate?	None	GMA
Reason?	Budget	GMA
Time Frame?	6 year	6 year 20 year
Must include Capital?	Yes	Yes
Must include Maintenance?	Yes	No

Mr. English provided a diagram showing components found only in the CIP and only in the CFP and components found in both the CIP and CFP. The CIP contains 6-year maintenance projects with funding sources as well as 6-year capital projects with funding sources; the CFP contains long range (20-year) capital project needs as well as 6-year capital projects with funding sources.

The draft 2012-2017 CFP contains 3 project sections:

- General
 - Parks, buildings & regional projects
- Transportation
 - Safety/capacity & pedestrian/bicycle
- Stormwater

Mr. English explained two projects have been added to this year's CFP:

- Sunset Avenue Walkway
 - Added to Transportation CFP
 - Supported by 2008 Parks Plan
 - Conceptual estimate \$917,000
 - 2015 design
 - 2016 construction

- Edmonds Marsh/Shellabarger Creek/ Willow Creek Feasibility Study
 - Added to Stormwater CFP
 - Supported by 2010 Stormwater Plan
 - Edmonds Marsh Restoration
 - Willow Creek Daylighting
 - Purpose – Study to define scope of future improvements for fish passage and water flow
 - Funding
 - \$150,000 in Stormwater Fund
 - \$50,000 in Parks CIP
 - Programmed in 2012 Budget

Mr. English explained that one additional project is proposed to be added:

- Public Market Facility (Downtown Waterfront)
 - Add to CFP (General)
 - Supported by 2008 Parks Plan
 - Regional park for downtown waterfront
 - Cost unknown
 - Program year unknown – seeking Council direction
 - Add to CIP
 - 125 REET-2 Parks Improvement Fund

Mr. English reviewed the 2012-2017 CIP:

- Provides supporting information for CFP
- 2 project sections:
 - General & Parks
- Organized by City's financial fund numbers
- Preliminary estimates on 6 year expenditures and revenue

Mr. English provided a summary of fund numbers in the CIP and departments managing each fund:

Fund	Description	Department
112	Transportation	Public Works
113	Multimodal Transportation	Community Services
116	Buildings Maintenance	Public Works
125	REET-2 Transportation	Public Works
125	REET-2 Parks Improvement	Parks & Recreation
126	Parks Acquisition	Parks & Recreation
129	Special Projects	Parks & Recreation
132	Parks- Construction (Grant Funding)	Parks & Recreation
412-100	Water Projects	Public Works
412-200	Storm Projects	Public Works
412-300	Sewer Projects	Public Works
414	Wastewater Treatment Plant	Public Works

Mr. English highlighted:

- 112 Street Fund projects:
 - 226th St. Walkway (completed)
 - Shell Valley Emergency Road (construction)

- Dayton St Overlay (2011)
- Main St – 5th Ave to 6th Ave (2011-12)
- 228th St. Corridor Improvements (design 2011-12)
- Five Corners Roundabout (design 2011-12)
- 212th & 76th Ave (design 2012)
- 412 Utility Fund projects:
 - 17,400 feet of replaced water mains (construction)
 - 5,900 feet of water main replacement (2012)
 - Alderwood Meter Improvements (completed)
 - 12th Ave Storm Drainage Improvements (completed)
 - Dayton Street Storm Drainage Improvements (construction)
 - Talbot Road/Perrinville Creek Drainage Improvements (2012)
 - Sewer Lift Station 2 upgrade (construction)
 - Rehabilitation of 9 Sewer Lift Stations (2012-13)
 - 2,900 feet of sewer main replacement/rehabilitation (2012)
 - 2012 Sewer Comprehensive Plan Update

Parks & Recreation Director Carrie Hite highlighted projects in the 2011 CIP:

- Yost pool repairs (completed)
- Groundbreaking and progress on Interurban trail (underway, targeted for completion 2011)
- Old Milltown courtyard (groundbreaking September 30, targeted for completion 2011)
- SR 99 International District (design and planning)
- 4th Avenue Cultural Corridor (planning)

Ms. Hite highlighted CFP projects:

- Added Public Market
- Development of Woodway HS Athletic Complex

Ms. Hite highlighted REET 125 funded projects:

- Reprioritized a few projects
- Completion of City Park playground equipment and Dayton Street Plaza next year.
- Added Edmonds Marsh Study (need match)
- Added Park Impact Fee study as placeholder
- Added another \$120,000 for Yost to replace boiler
- \$120,000 currently in CFP for amenities at Yost Pool (slide)

She highlighted Park Construction Fund 132 projects, advising this fund does not have its own revenue source; it receives funding from grants and transfers from REET 125:

- 4th Avenue Cultural Corridor planning
- Dayton Street Plaza
- Completion of Interurban Trail
- Spray Park (unsecured funding)
- Senior Center Improvements: subject to CDBG (unsecured funding)

Mr. English reviewed the schedule:

- September 14 – CSDS Committee
- September 27 – City Council; Introduction
- September 28 – Planning Board
- October 4 – City Council Public Hearing

- Dec 2011 – Adopt CFP with Comprehensive Plan Update

Mr. English explained no action is requested tonight; this is presented tonight to answer Council questions in preparation for the public hearing next week.

Council President Pro Tem Petso asked about funding estimates in the CFP/CIP. Mr. English answered beyond the first two years (2012-2013), estimates are at a planning/conceptual level. The further a project goes in design, the more accurate the estimate becomes.

Council President Pro Tem Petso observed funding 3-4 years out may be reasonable for the public market project due to its conceptual nature at this time. Mr. English agreed that would be reasonable.

Councilmember Buckshnis suggested moving up some of the less costly non-motorized projects to help with Complete Streets and moving funding for one of the more expensive projects to a later year. Mr. English answered that is a Council decision. Projects are limited by funding and there is not a great deal of transportation funding available. A majority of the projects scheduled for 2012 are grant funded. The small amount of money available is used as matching funds for transportation grant dollars. While the Council could choose to fund a few smaller pedestrian projects, it would be trading leveraging dollars for funding a smaller project.

Councilmember Buckshnis inquired about engaging volunteers to help with cleaning parks, trails, etc. She recalled a city park cleanup two years ago and suggested doing that again next year.

Councilmember Bernheim inquired about the Dayton Street Plaza. Ms. Hite explained it is the courtyard north of the Public Works facility where Artworks is located. The plaza was designed 2-3 years ago; it has been in the CIP for the past several years. Approximately \$32,500 was received in donations from the community and there is \$135,000 in the CIP to complete the project. Councilmember Bernheim asked how much money has been spent on that project to date. Ms. Hite was not certain.

Councilmember Bernheim expressed interest in public comment about the Five Corners roundabout, advising he was open to reconsidering that project. Although the local contribution to that project is small and the federal contribution substantial, he did not support proceeding with the project unless it was beneficial to the community. It was his belief that that intersection could put 100 cars through every 5 minutes. He asked whether that was enough or whether that was equivalent to an F rating for the intersection. He suggested reconsidering the Five Corners roundabout and possibly removing it from the list. He recognized projects needed to be in the CFP to receive grant funds; conversely if an undesired project is included, it may receive funding.

Councilmember Bernheim commented although he supported building an Arts Museum, he was uncertain how it would be funded. That project is included in the CFP at a funding level of \$5 million. If the intent was for the CFP to be realistic, he questioned whether building a \$5 million Arts Museum was the best use of funds to support the arts. He viewed the Arts Museum as at least a 30-year project and not a 10-year project.

Councilmember Bernheim pointed out the Haines Wharf Park project was funded and built because it was in the CFP/CIP. He referred to the CFP as a wish list, commenting the Aquatics Center could be funded via a bond measure if there was enough community support. He suggested the Arts Museum and Five Corners roundabout be reconsidered.

Councilmember Wilson agreed with Councilmember Bernheim that the CFP is a wish list, pointing out it would be difficult to get four votes on the Council to delete the Arts Museum from the CFP. Consequently, the list does not reflect the Council's priorities. He acknowledged there were items on the

CFP that the Council requested staff devote time to such as the Senior Center and Civic Ball Field Acquisition.

For Councilmember Wilson, Ms. Hite explained the Edmonds School District convened a meeting several months ago regarding the Woodway High School Athletic Complex. The District is interested in creating additional fields for their students/schools having recently closed the Lynnwood fields after selling Lynnwood High School and has some funds set aside for field development. Lynnwood and Mountlake Terrace are also interested in creating additional field space. The site is identified in the City's Park, Recreation and Open Space Plan. There is strong language and priority at the RCO level to create more fields and athletic space. There has been some discussion with the South Snohomish County Commission for Health about providing capital dollars for development to increase students' activity levels. The land at the Woodway High School is owned by DNR, not the Edmonds School District.

Ms. Hite commented the Edmonds School District is not receptive to selling the civic stadium property at this time. The City's lease of civic stadium extends through 2020. Staff will continue discussions with the School District regarding the civic stadium property.

Councilmember Wilson recalled funding sources are identified in the first three years of the CIP and are less defined in years 4-6. He observed the third year of the CIP contains a \$75,000 allocation for Yost Park and Pool. Ms. Hite answered those funds are to replace the playground at Yost Park.

Councilmember Wilson echoed Councilmember Bernheim's comments regarding the Five Corners' roundabout. He voted in favor of authorizing the design contract after hearing support from the community for the project if a significant portion of the funds were provided by a source other than Edmonds. He has since heard in the post-Congressional debt crisis fiasco that all the money is "our money." He anticipated a number of Councilmembers may have supported the project because it was on the CIP and staff had already done a great deal of work but may not be a high priority to any Councilmember.

Councilmember Wilson advised Lake Ballinger was a priority to him and the plan includes approximately \$100,000/year. He asked whether those funds were allocated to construction of culverts. Public Works Director Phil Williams answered the City is working closely with Mountlake Terrace and Lake Forest Park to develop a capital plan for Lake Ballinger. With regard to culvert replacement on the Nile property, Mountlake Terrace is taking the lead on that project as the property is in their jurisdiction. Edmonds will provide some capital funds for the project. Councilmember Wilson explained the City signed an Interlocal agreement with Mountlake Terrace for construction of that project next summer which will mitigate a significant amount of flooding.

Councilmember Wilson observed the plan contains \$10,000 for traffic mitigation, recalling Mr. Williams' indication that the Council could increase funding in the CIP for that project if they wished. Councilmember Wilson relayed the single-most common concern he hears from residents is regarding traffic speeds in neighborhoods. To the extent that the plan is a list of Council priorities, he suggested increasing traffic calming funds from \$10,000 to \$50,000.

7. DISCUSSION AND POSSIBLE ACTION REGARDING BD1 RETAIL ONLY ZONE

This item was rescheduled for the October 4 Council meeting.

Mayor Pro Tem Peterson explained the motion on this proposal failed when only five Councilmembers were present. There was a subsequent request made to reschedule it on an agenda when all Councilmembers were present. He advised there was not adequate time to schedule a public hearing next week but it could be scheduled for public comment.

8. COUNCIL REPORTS ON OUTSIDE COMMITTEE/BOARD MEETINGS.

Councilmember Fraley-Monillas reported Snohomish Health District continues to do more with less, similar to all government entities. The District plans to raise fees and permit charges; no programs have been eliminated yet.

Councilmember Wilson reported on today's Lake Ballinger Forum meeting. Mountlake Terrace is taking the lead on the culvert project. The Forum is hopeful the Lake Ballinger project will be identified as one of the top water resource projects in the State. Councilmember Wilson also reported on the Lodging Tax Advisory Committee meeting.

Councilmember Wilson reported the SNOCOM Board is striving for a zero percent increase to member agencies in 2012.

Councilmember Bernheim commented on the importance of improvements to Lake Ballinger. The Interurban Trail increases access to the lake and there is a small Edmonds park on the lake.

Councilmember Buckshnis reported the Economic Development Commission met with the Planning Board and City Council for the first Strategic Plan retreat. The consultants are interviewing directors and Councilmembers. She reported Snohomish County Tomorrow's general assembly meeting will be held tomorrow at Lynnwood Convention Center.

Council President Pro Tem Petso reported on the Public Facilities District Board (PFD) meeting. The Executive Director will provide a quarterly report at the next Council meeting. The PFD Board passed a motion in support of the bond refinance proposal.

Council President Pro Tem Petso reported the preliminary analysis regarding a Regional Fire Authority (RFA) found there may be enough money to make a RFA feasible. Consideration of a RFA will continue.

9. MAYOR'S COMMENTS

Mayor Pro Tem Peterson referred to recent changes in City staff, acknowledging that is the Mayor's prerogative and is not the Council's role to interfere in employment matters other than to ensure that the City's policies and procedures were followed. He encouraged the public not to ask questions of Councilmembers as they were very limited in what they know or could say.

Mayor Pro Tem Peterson reported on the Edmonds Center for the Arts' very successful, sold out fundraising event, Arts Crush.

10. COUNCIL COMMENTS

Councilmember Wilson commented he was generally supportive of the idea of limiting downtown commercial storefronts to retail. He explained a common theme in successful economic development is opportunities for foot traffic and window shopping to encourage shoppers to meander. Areas with no opportunity for window shopping due to either undeveloped parcels or service entities limit the extension of retail activity. With regard to Ms. Longstaff's comments, he suggested allowing an exemption for historic buildings that cannot facilitate window shopping. He concluded now is the time to make this determination, not after all the storefronts are filled. Investments are being made in the downtown core via the Business Improvement District, the Main Street project between 5th & 6th, etc.

Councilmember Bernheim inquired whether structures on the City, State or National Historic Register could be exempted from regulations such as the BD1 retail only zone.

Councilmember Buckshnis reported during her vacation on the Oregon coast she looked at retail configurations in several cities. She found a number of the vibrant cities did not have office space and were entirely retail. She encouraged the public to comment on the BD1 retail only proposal at next week's meeting.

Councilmember Buckshnis thanked Councilmember Fraley-Monillas, her son and her husband who cooked dinner at the Edmonds Senior Center's very successful auction.

Councilmember Fraley-Monillas thanked everyone who attended the Edmonds Senior Center auction.

Councilmember Fraley-Monillas referred to the updated timeline for the Haines Wharf project and asked how that matter will be concluded. Mayor Pro Tem Peterson responded the Council directed Councilmember Bernheim and Mayor Cooper to develop next steps. Councilmember Bernheim has indicated the information will be available by October 11 which is Council committee night. An update is tentatively scheduled for the October 18 Council meeting.

Councilmember Fraley-Monillas was anxious to have the matter resolved and to provide citizens a response prior to the election. Staff has provided a draft procedure for handling change orders in the future. Mayor Pro Tem Peterson invited Councilmembers to contact him regarding their interest in scheduling a special Council meeting on October 11.

11. ADJOURN

With no further business, the Council meeting was adjourned at 8:20 p.m.